

# Award Guidelines

## Martin Hallett Award for Community Engagement

The Victorian Museums and Galleries Awards recognise and celebrate excellence across the sector. They seek to reward presenting and collecting organisations and the individuals who support and strengthen Victoria's creative and cultural industries through outstanding work and a commitment to best practice.

### INTRODUCTION

Martin Hallett (1945-2019) was a former senior manager for the Victorian Cultural Network at Creative Victoria, deputy chief executive of Museums Victoria, curator emeritus, and lifelong champion of public collections, community engagement and empowerment.

The Martin Hallett Award for Community Engagement recognises individuals who, like Martin, have demonstrated a commitment to and championing of increased access to collections and exhibitions for all Victorians. This award shines a light on those who have worked to increase public accessibility to collections, finding innovative ways to employ collections as tools for education, inspiration, and social change.

### ELIGIBILITY

All paid staff and volunteers who are serving within the Victorian museum and gallery sector are eligible to be nominated in the 2023 Martin Hallett Award for Community Engagement. These organisations include all public museums and galleries, archives, zoos, botanical gardens, historical societies, libraries, Keeping Places, science centres, and any other organisations that acquire, conserve and exhibit arts and cultural material. Nominations must address 3 assessment criteria from the list provided, and individuals must currently be a paid staff or volunteer member of a presenting or collecting organisation or have ended their work agreement within the past 12 months.

### ASSESSMENT CRITERIA

The following provides a comprehensive list of criteria against which a nominated individual will be assessed and scored. Submissions must respond to 3 of the assessment criteria listed:

- 1. Innovation:** The individual has made significant contributions to collections access through their innovative ideas and approaches. This could include new ways of exhibiting, managing and developing collections, engaging with audiences, or incorporating new technologies.
- 2. Impact:** The individual's work has a measurable positive impact on the field of museums and galleries, and whose efforts have contributed to advancing the sector.
- 3. Inclusivity:** The individual champions inclusivity and diversity within the museum and gallery sector. This could include initiatives to engage with underrepresented communities, make collections more accessible, or improve the representation of diverse perspectives and experiences.
- 4. Collaboration:** The individual works collaboratively with other museums, galleries, or organisations empower and up-skill those around them.
- 5. Dedication:** The individual demonstrates a commitment to their work by putting in extra effort and going beyond what is expected, even in challenging situations.

## SUBMISSION CRITERIA

Submissions must include:

- Nominee details:**  
Including name, position, and associated organisation
- Nominator details:**  
Including name, position and contact details
- Assessment criteria:**  
Outline individual achievements, addressing each assessment criteria (max 200 words each)
- Supporting documentation:**  
Three (3) high-resolution images (minimum)

## SUPPORT MATERIAL

The following is a list of both required and optional supporting material:

### Images (required):

Attach three (3) high-resolution (300dpi) digital images as separate files, which may be used for promotional use. Please ensure that permissions have been sought prior to uploading images, and be sure to provide:

- Credit details (photographer and, where relevant, artist details)
- Brief caption
- Requirements for cultural sensitivity warning, if applicable

### Other (optional):

Provide up to three (3) pages of material that supports the nomination. This can include press clippings, publications, letters of support, other industry awards, etc.

## ADDITIONAL INFORMATION

- Individuals must currently be a paid staff or volunteer member of a presenting or collecting organisation, or have ended their work agreement within 12 months prior to the closing date (3 July 2023).
- Individuals are permitted to self-nominate.
- In all matters relating to eligibility, the decision of the organisers is final.
- In all matters relating to assessment, the decision of the judges is final.

## HOW TO SUBMIT

All nomination forms and support material must be submitted online by 5pm on 3 July 2023. You will receive an email confirming that your nomination and support material has been received. If you DO NOT receive this after you have submitted your application, please contact either AMaGA Victoria or PGAV via the details provided below.

## QUESTIONS

We are here to help! For any general nomination or submission advice please contact:

### AMaGA Victoria:

Michelle Fracaro, mfracaro@amagavic.org.au

### PGAV:

Anne Robertson, anne.robertson@pgav.ngv.vic.gov.au